

**Young Music Makers (YMM)
Healthy & Safety addendum April 22nd 2020**

Last update: April 2019

Draft for approval by Trustees: 01/04/2020

Date approved: April 22nd 2020, (with addendum below)

Date of review: Annually 12 months after approval date

Updates to names/titles:

1. Where it says “Diapson Ltd T/A Young Music Makers”, read “Young Music Makers London Ltd”
2. Where it says “Administrative Director”, read “School Director”
3. Where it says “Musical Tuition Director”, read “Musical Director”

Update to company roles/structure:

1. External Events Coordinator appointed April 2019 - managed by School Director, but above “employees and self-employed tutors”. For the purposes of the role,
2. Administrative Assistant appointed October 2019 - managed by School Director, in line with “employees and self-employed tutors”

April 2020 Online Learning

A move to online lessons during COVid-19 isolation has necessitated the need for an additional policy: [YMM Online Learning Policy](#). This has come from a risk assessment of the new teaching environment. All students sign up to the [Online Learning Code of Conduct](#) before teaching can begin.

See also: Data Protection Policy and Privacy Policy.